

# VALLEY BAPTIST RETREAT (VBR) CONTRACT

1600 E. Business 83, Mission TX 78572  
(956) 585-4393 or e-mail: [vbr.rgvba@gmail.com](mailto:vbr.rgvba@gmail.com)  
Website: <http://www.valleybaptistretreat.org/>  
Jon Orcutt, Camp Director  
Cell# (956) 458-3476  
Eddie Puga, Asst. Camp Manager  
Cell# (956) 330-1517

CURRENT DATE \_\_\_\_\_ RESERVATION DATE ARRIVE \_\_\_\_\_ DEPART \_\_\_\_\_

SPONSOR CHURCH/ORGANIZATION \_\_\_\_\_

GROUP LEADER \_\_\_\_\_

PHONE #s \_\_\_\_\_ FAX # \_\_\_\_\_ E-mail \_\_\_\_\_

ADDRESS \_\_\_\_\_

EST. # in GROUP \_\_\_\_\_ DEPOSIT DUE DATE \_\_\_\_\_ DEPOSIT (\$55.00 per person) \$ \_\_\_\_\_

15 days after reservations

## NOTE:

COST PER PERSON: \_\_\_\_\_

PLUS (if using) Conference Room B \_\_\_\_\_

Conference Room C \_\_\_\_\_

**NO LINENS PROVIDED AT DORM FACILITY**

*Conf B (Capacity 100 ea. - \$75day or \$190week)*

*Conf C (Capacity 200 ea. - \$100day or \$250week)*

## PLEASE NOTICE:

### 1. RESERVATIONS / CANCELLATIONS:

- a. A \$55.00 deposit per camper is required to confirm your reservation. Upon receipt of the \$55.00 per camper you will receive a final confirmation card or email. Make checks payable to VBR and return to the address above. Because the RGVBA office temporarily closed.
- b. **A non-refundable deposit of \$55.00 per camper is due when reservations are made 90 days or less from the day of arrival.**
- c. **Any group making cancelations less than 90 days prior to arrival will lose the \$55.00 per camper deposit for each canceled spot.**
- d. Any reimbursements or refunds due to the group will be calculated and returned by mail within 30 days of mission group departure.

### 2. PLEASE REVIEW our Valley Baptist Retreat Camp Guidelines, which contains our general rules and pay particular attention to "dress codes" in the camp and in the pool.

### 3. The Sponsor Church/Organization shall be and hereby assumes sole and exclusive responsibility for:

- a. Screening, selecting, hiring and providing individuals (the "Group Leadership") to properly and adequately lead, supervise and counsel the Group;
- b. Insuring at all times adequate ratios of Group Leaders to the number of members in the Group for proper supervision. (Minimum of 1 Leader per 10 Students is advised);
- c. Securing a completed "Student Registration/Consent and Release Form" for each participant 17 and under or "Group Leader/Sponsor Registration/Consent and Release Form" on each participant 18 and over
- d. Administering First Aid and Emergency Care for Group and to provide Emergency Transportation, if such is necessary. Training course for the prevention of sexual abuse.

### 4. GUEST INSURANCE: VBR provides limited secondary accident insurance coverage. This does not cover illness or pre-existing conditions. Individual personal insurance or church insurance will take precedence. In order for campers insurance to be effective upon arrival at the camp, a list of camper's names should be faxed (956 /585-4393) by the Tuesday before arrival. If the camper's list is not presented until arrival at the camp, insurance coverage will not be effective until the second business day following arrival.

### 5. IT IS VERY IMPORTANT that you call the Valley Baptist Retreat (VBR) office before noon on Tuesday prior to arrival with the exact number of males and females that will attend, and approximate time of arrival and departure. (956) 585-4393

6. CHECK-IN TIME: 3:00 p.m. Sunday CHECKOUT TIME: 10:00 a.m. Saturday. Any group needing to check-in after 10:00 p.m. should make arrangements with Camp Manager in advance.

RATES: Daily Rates for lodging, conference rooms, pool, use of grounds and meals apply during our off-season. Except during March, May through August when inclusive, discounted weekly rates apply only with a contract.

7. SECURITY MEASURES: The front gate on Bus. 83 will open at 7:00am and close at 11:00pm. All campers are to be inside their sleeping areas by 10:59pm. In case of an emergency contact the manager at (956) 458-3476.

8. SCHEDULED MEAL TIMES: Breakfast 7:00 a.m.; Lunch provided as picnic meal; Dinner 5:30 p.m unless other arrangements have been made. Please schedule your arrival and activities to insure prompt serving times. Meals will not be provided if there are less than 20 in attendance in the camp.

9. BEFORE LEAVING:

\*Clean your facility and check for all personal items especially electrical items in wall receptacles. Any items left behind must be claimed within 3 days of departure, if not they be given away or disposed of.

\*Report any damages or repairs to the manager's office.

\*Turn in Mission Group Evaluation Form to manager.

\*Please make final payment by cash or check payable to RGVBA or VBR.

10. NO ALCOHOLIC BEVERAGES, ILLEGAL DRUGS OR FIREARMS ARE PERMITTED ON VALLEY BAPTIST RETREAT PREMISES. NO TABACCO USE OF ANY KIND IS ALLOWED ON THE PROPERTY. NO VIOLENCE OR THREAT OF VIOLENCE OR COMPROMISING SEXUAL ACTIVITY.

11. ANY USE OF ALCOHOL, DRUGS, OR BEING FOUND IN COMPROMISING SEXUAL SITUATIONS, ANY THREATS OR THEFT WILL EARN A SELF-PAID TICKET HOME AND THE PERSON WOULD HAVE TO LEAVE THE CAMP GROUNDS IMMEDIATELY. NO REFUND OF MONEYS, THIS WILL BE DONE AT CAMP MANAGER'S DISCRETIONS.

12. ADDITIONS, CORRECTIONS, CANCELLATIONS, OR QUESTIONS concerning this reservation contract should be made to VBR office at (956) 585-4393.

13. I UNDERSTAND BY SIGNING THIS AGREEMENT THAT DURING MY STAY AT VALLEY BAPTIST RETREAT ENCAMPMENT I WILL BE PUTTING MYSELF AND MY GROUP UNDER THE AUTHORITY OF THE CAMP MANAGER AND BOARD OF DIRECTORS OF THE RIO GRANDE VALLEY BAPTIST ASSOCIATION.

14. I HAVE RECEIVED A "VALLEY BAPTIST RETREAT POLICIES AND GUIDELINES" AND WILL READ AND ENFORCE POLICIES, PROCEDURES AND PERTINENT INFORMATION TO MY GROUP AND GROUP LEADERSHIP. Group Leader's initials\_\_\_\_\_.

The Sponsor Church/Organization hereby indemnified and holds harmless Rio Grande Valley Baptist Association and Valley Baptist Retreat, and their trustees, officers, directors, agents, employees, volunteers and representatives (the "Indemnified Parties") from and against all liability, damages, actions, causes of action, claims, losses and/or expenses, including but not limited to attorney fees, court costs and expenses, arising in connection with or based on injury to or death of any person or property, including the loss of use thereof, caused in whole or in part by any member of the Group or the Group Leadership, regardless of whether or not caused in whole or in part by the negligence of the Indemnified Parties, or any one or more of them. However, this indemnification shall not apply to willful misconduct committed by the Indemnified Parties. I/We also authorize VBR employees or agents to render or obtain such emergency care or treatment as may be necessary should any injury, harm, or accident occur while at the camp.

I have read the terms of this contract and agree to adhere to information herein:

Sponsor Church/Organization\_\_\_\_\_City/State\_\_\_\_\_

\_\_\_\_\_  
Signature of Pastor /  
Organization Agent

\_\_\_\_\_  
Signature of Group Organizer

\_\_\_\_\_  
Date

\_\_\_\_\_  
Camp Director

\_\_\_\_\_  
Asst, Camp Manager

\_\_\_\_\_  
Date

